

## PRACTITIONER'S CERTIFICATE IN MEDIATION PROGRAMME

Day 1 Wednesday 25 February

9.00 am Registration

9.30 am WELCOME and INTRODUCTIONS

**COURSE OVERVIEW and ASSESSMENT** 

10.30 am Morning tea

11.00 am INTRODUCTION TO DISPUTES AND CONFLICT

**INTEREST-BASED NEGOTIATION** 

- Instruction and discussion

Practical scenario

12.45 pm *Lunch* 

1.45 pm **DYNAMICS OF THIRD PERSON INTERVENTIONS** 

EVENTS AND HOW WE SEE THEM: The dynamics of disputes

Theory and practice

3.30 pm Afternoon tea

3.45 pm INTRODUCTION TO MEDIATION

- The mediation process

- The roles and functions of a mediator

- The National Mediator Accreditation Standards

MEDIATION STAGES - Steps 2 (Introduction) and 3 (Statement Taking & Summaries)

Instruction

Roles and functions of Mediator

Demonstration of skills/process

Useful mediator interventions

- Simulated scenario practice

NB Role plays/simulated mediation scenarios will be introduced during this session

4.45 pm Large group debrief

5.00 pm Adjourn



Day 2 Thursday 26 February

9.00 am DISCUSSION POINT: Seating arrangements within the Mediation

**COMMUNICATION:** essential skills for Mediators

10. 30 am Morning tea

10.45 am MEDIATION STEPS: 4 (List/Agenda Construction)

- Instruction

- Roles and functions of Mediator

- Demonstration of skills/process

Useful mediator interventions

- Simulated scenario practice

MEDIATION STEPS: 5 (Exploration)

- Introduction and key tools for Mediators

- Practice

12.30 pm *Lunch* 

1.30 pm ETHICAL ISSUES FOR MEDIATORS:

- The Facilitative role -v- the Advisory role

MEDIATION STEPS: - 5 (cont'd)

- Instruction

- Roles and functions of Mediator

Demonstration of skills/process

Useful mediator interventions

- Simulated scenario practice

3.30 pm Afternoon tea

3.45 pm MEDIATION STEPS: 6 (Private Meetings)

Instruction

Roles and functions of Mediator

Demonstration of skills/process

Useful mediator interventions

Simulated scenario practice

4.45 pm Large group debriefing

5.00 PM Adjourn



Day 3 Friday 27 February

9.30 am DISCUSSION POINT: Accommodating support people and experts

LEGAL ISSUES IN MEDIATION: (i) Confidentiality – the basic essentials

(ii) Enforcing a Mediated Agreement

10.30 am *Morning tea* 

10.45am MEDIATION STEPS: 7 (Option generation, selection and details)

- Instruction

Roles and functions of Mediator

- Demonstration of skills/process

- Useful mediator interventions

Simulated scenario practice

12noon ETHICAL ISSUES FOR MEDIATORS: Protecting parties' self-determination

12.30 pm *Lunch* 

1.30 pm ETHICAL ISSUES FOR MEDIATORS:

- Impartiality, neutrality and conflict of interest

2.00 pm MEDIATION STEPS: 8 (Crafting the Agreement) and 9 (Closure)

- Instruction

Roles and functions of Mediator

Demonstration of skills/process

- Useful mediator interventions

Scenario discussion

2.45pm **MEDIATION STEPS: 1 (Preparation)** 

Instruction

Roles and functions of Mediator

Demonstration of skills/process

Useful mediator interventions

3.45 pm Afternoon tea

4.00 pm MEDIATION STEPS: 10 (Finishing and Debriefing)

- Purpose and instruction

Role of Mediator

4.45 pm Large group debriefing

5.00 pm Adjourn



<u>Day 4</u>	Saturday 27 February
9.00 am	LIVE DEMONSTRATION OF MEDIATION
10.30am	Open discussion
11.00 am	Morning tea
11.15 am	SIMULATED SCENARIO – MEDIATION Steps 2 – 9
12.30 pm	Lunch
1.30 pm	ETHICAL ISSUES FOR MEDIATORS:
	Power issues
	"Difficult" parties
2.30 pm	SIMULATED SCENARIO – MEDIATION Steps 2 – 9
3.45 pm	Afternoon tea
4.00 pm	SIMULATED SCENARIO – MEDIATION Steps 2 – 9
5.15 pm	Large group debriefing
5.30 pm	Adjourn



Day 5	Saturday 14 March
9.00 am	OPEN DISCUSSION AND COACHES INTRODUCTION
9.30 am	REVIEW OF MEDIATION PROCESS – the 10 Steps
10.00 am	Morning Tea
10.15 am	SIMULATED SCENARIO – COACHING (Mediation Steps 2 – 9)
12.15 pm	Lunch
1.00 pm	SIMULATED SCENARIO – COACHING (Mediation Steps 2 – 9)
3.00 pm	Afternoon Tea
3.15 pm	SIMULATED SCENARIO - COACHING (Mediation Steps 2 - 9)
5.15 pm	Large group debriefing
5.30 pm	Adjourn
<u>Day 6</u>	Sunday 15 March Assessment
8.30am	SET UP MEDIATION VENUES & CAMERAS
9.00 am	SIMULATED SCENARIO – ASSESSMENT (Mediation Steps 2 – 9)
11.00 am	Morning Tea
11.15 am	SIMULATED SCENARIO – ASSESSMENT (Mediation Steps 2 – 9)
1.30 pm	Lunch
2.30 pm	SIMULATED SCENARIO – ASSESSMENT (Mediation Steps 2 – 9)
4.30 pm	Large group debriefing, drinks and closure