



Administrative Decisions Tribunal of NSW Part-time Non-Judicial Members, Retail Leases Division

The Honourable Greg Smith SC MP, Attorney General, is seeking expressions of interest from qualified persons for appointment as **part-time non-judicial members** of the Administrative Decisions Tribunal of NSW (“the ADT”) to be assigned to the Retail Leases Division (“the RLD”) for a period of up to 3 years.

The ADT is created by the *Administrative Decisions Tribunal Act 1997*. The ADT undertakes independent external review of administrative decisions made by government bodies or officials. It also hears complaints of unlawful discrimination and retail lease disputes, and has several professional discipline jurisdictions (legal profession, veterinary practitioners, architects, accredited certifiers and registered surveyors).

The RLD hears retail tenancy disputes. Non-judicial members sit in an advisory capacity on panels deciding unconscionable conduct matters and on Appeal Panels.

Membership classification and selection criteria: The RLD requires non-judicial members who have experience as a lessor, or working on behalf of lessors, under retail shop leases, and members who have experience as a lessee, or working on behalf of lessees, under retail shop leases. The non-judicial members should be able to demonstrate their specialist expertise and experience in relation to the RLD and must possess good communication skills. All expressions of interest must address the requirements as set out in the information package.

General: The NSW Government is committed to increasing the representation of women, people of culturally diverse backgrounds, people with a disability, people of Aboriginal and Torres Strait Islander descent and young people on such tribunals, and expressions of interest by individuals from these groups are welcomed. A commitment to the principles of social justice and cultural diversity is essential.

Inquiries: Ms Pauline Green, Registrar, ADT, (02) 9377 5690.

ADT website: www.lawlink.nsw.gov.au/adt

Expressions of interest in Word or PDF format addressing each of the selection criteria, accompanied by a detailed curriculum vitae and the names of at least two referees, must be completed online by 30 March 2012.