

Invitation to apply for Approved Case Manager (LTCS) initiative

Following an extensive feedback and consultation period, we now invite case managers to submit their application for the Approved Case Manager (LTCS) initiative. The up-dated information package (October 2011) and the application forms are available on our website at:

<http://www.lifetimecare.nsw.gov.au/ApprovedCaseManagersInitiative.aspx>.

Please ensure you complete the correct application form. To use the "Current Provider Form" you must be able to provide the participant numbers of two participants for whom you have provided case management services within the past two years. If you are unable to provide two participant numbers, you must use the "New Provider Form".

Applications close 30 November 2011.

Approved Case Manager (LTCS) Q&A Forums

The Authority hosted five forums in October 2011 and 170 people registered to attend. The Approved Case Manager (LTCS) Q & A Forums document has the questions and responses that were raised at the forums and is available for your perusal on our website <http://www.lifetimecare.nsw.gov.au/>.

Release of Guidelines for the prescription of a wheelchair or scooter

Prescribing a wheelchair or scooter is a complex therapy intervention. Getting the right wheelchair to meet the individual needs and lifestyle is important. The ***Guidelines for the prescription of a seated wheelchair or mobility scooter for people with a traumatic brain injury or spinal cord injury*** provide recommendations that range from the goals and evaluation, assessment and review, capacity and performance of the client, upper limb capacity and risk of injury, wheelchair features, through to propulsion, training, transport and maintenance. Resources have been developed to support the use of the guidelines and include checklists on key areas such as shoulder injury prevention, long-term needs, training, transport and maintenance. The guidelines are intended to inform and guide occupational therapists and physiotherapists on actions and decisions, but do not replace the need for clinical supervision or clinical judgment.

The guidelines have been developed in conjunction with a working party of expert clinicians and consumers. The topics covered were generated by the concerns and clinical questions from the working party. A rigorous methodology of searching, appraising and grading the research evidence was used. The development of the guidelines was a joint project between the Lifetime Care and Support Authority and EnableNSW.

On the website, there is:

- A complete clinical guideline
- A summary of the guidelines for quick reference
- Resources as separate PDF files; and
- Consumer information and technical report (will be available in late 2011).

For printed copies, contact: EnableNSW - enable@hss.health.nsw.gov.au

Lifetime Care and Support Authority - enquiries@lifetimecare.nsw.gov.au

Or download a copy from: EnableNSW - <http://www.enable.health.nsw.gov.au/publications>

Lifetime Care and Support Authority- <http://www.lifetimecare.nsw.gov.au/Resources.aspx>.

Seating, technology and rehab – information session

Northcott Disability Services invite service providers working with participants to a half day information session. Challenges and strategies relating to seating, use of assistive technology and planning for future needs across all ages and disabilities will be raised.

The information session will be held on **Thursday 8 December 2011** at the LTCS offices in Sydney; Level 24, 580 George St

- The information session will have a 9.00 am registration to start at 9.30 am until 1.00 pm.

Morning tea will be provided. To register, please contact Sarah Rumball, Northcott Case Manager on (02) 9890 0913 or sarah.rumball@northcott.com.au.

PCANS Training

The Paediatric Care and Needs Scale (PCANS) is designed to measure support needs in everyday activities of children with acquired brain injury.

Professor Robyn Tate will be conducting 2 workshops for service providers of paediatric participants in the Scheme. The workshops will cover the background to the development of the tool and how to use the tool. After these workshops, the PCANS will be available for use by those working with children between the ages 5-15 who have sustained a brain injury.

These workshops will be held on **Wednesday 14 December 2011** at the LTCS offices in Sydney:

- Workshop #1 will run from 9.30 to 11.30am; and
- Workshop #2 will run from 1.30 to 3.30pm.

Click here to email [Applications](#) and provide the name, venue and date of the workshop that you are interested in attending along with your details. There is no cost to attend this workshop. The Authority will confirm your place and workshop details approximately 4 weeks before the scheduled date.

Workshop- Assessing Care Needs

The Authority will be holding a final workshop on assessing the care needs of participants of the Scheme in November 2011. This is a repeat of the workshops that have been conducted in September and October 2011. The workshop includes the procedural changes that the Authority introduced from 1 October 2011 on how care is assessed and attendant care services are requested. Whilst this workshop is not compulsory for care needs assessors, the Authority is strongly encouraging service providers who are currently conducting care needs assessments as well as any new care needs assessors to attend.

- The workshop will be held on **Monday 14 November 2011** at the LTCS offices in Sydney
- The workshop will have a 9.00 am registration to start at 9.30 am until 3.30 pm.

If you are interested in attending this workshop, click here to email [Applications](#) and provide the name, venue and date of the workshop that you are interested in attending along with your details. There is no cost to attend this workshop. The Authority will confirm your place and workshop details approximately 2 weeks before the scheduled date.

Emails to the Authority

The Authority would like to remind service providers that all requests are to be submitted via email to requests@lifetimerecare.nsw.gov.au.

When emailing the coordinator directly, it is important to include information on the subject in the email heading. For example 'Tom Jones – Care amendment RP0000' or 'Tom Jones – Service request, Psychology' etc. This will assist Authority staff to process your request more quickly.

In October 2011 the Authority staff email addresses changed to a new format. This format is: firstname.lastname@lifetimerecare.nsw.gov.au. Emails sent to staff using the old email addresses (first initial then name, e.g. t.brown) will continue to be received however if you have not received a reply from the Authority please contact the staff member directly by phone or alternatively resend using the updated email address format.

Reminder to use current version of the Community Living Plan

The Authority would like to also remind service providers to use the current version of the Community Living Plan (CLPv0211). This is available on our website at http://www.lifetimerecare.nsw.gov.au/Forms_to_request_services.aspx

Preparation for the Christmas period

As the holiday season is fast approaching it is time to prepare so that you submit all plans and requests to the Authority in a time frame to avoid last minute delays. You might wish to consider plan end dates and how they coincide with the upcoming Christmas and holiday period. For example, if you are a service provider going on leave from mid December to mid January, do any plans for your participants end on 31 December? Please discuss any queries or concerns about the timeframes with the relevant LTCS coordinator.

About the E-News

[Click here](#) to enter your details to receive future copies of this E-News. [Click here to unsubscribe](#)