



Tutor(s) and Reader Form

Reader's full name _____

Date reading to commence _____

Required

Certifying tutor _____

Chambers _____

I have attended/watched the compulsory Tutor CPD seminar

I intend to attend/watch the compulsory Tutor CPD seminar

I have read and accept the notes and conditions to be a tutor (see reverse)

Certifying tutor's signature _____

Date _____

Optional

Second tutor _____

Chambers _____

I have attended/viewed the compulsory Tutor CPD seminar

I intend to attend/view the compulsory Tutor CPD seminar

I have read and accept the notes and conditions on the reverse of this form

Second tutor's signature _____

Date _____

Reader's signature _____

Date _____

Notes and conditions for tutors

- Tutors undertake to accept a reader until such time as the reader satisfactorily completes the requirements of reading the reading program (the program is a minimum of 12 months).
- I am aware of my obligations as a tutor under the *Legal Profession Uniform Law* (NSW) (**Uniform Law**) and *Legal Profession Uniform Conduct (Barristers) Rules 2015*.
- I have read the conditions attached to an initial (reader's) practising certificate and understand and accept the authority and responsibilities the conditions place upon me as a tutor.
- I understand the New South Wales Bar Association may publish, including on their website, a list of tutors, readers and their chambers.
- I confirm that I have attended and/or viewed the compulsory Tutor CPD seminar online.
- Tutors undertake to assist the reader with all reasonable skill and diligence to comply with all the requirements imposed by conditions attached to the reader's practising certificate and in particular must seek to:
 - (a) instruct the reader in:
 - i) the art of advocacy;
 - ii) barristers' work;
 - iii) the proper conduct of a barrister's practice; and
 - iv) the ethical standards required of a barrister, including these Rules;
 - (b) set aside sufficient time to meet and speak with the reader from time to time;
 - (c) make arrangements for the reader to attend the barrister in chambers to be shown and to assist in chamber work from time to time;
 - (d) make arrangements for the reader to appear with the barrister in court as an observer;
 - (e) ensure that the reader is attending to all necessary or appropriate courses of instruction arranged by the Bar Association; and
 - (f) introduce the reader to the barrister's colleagues
- At the conclusion of the reading period the **certifying tutor** must certify the reader to be fit to practice, if it be the case, before the reader's practising certificate conditions can be removed from their certificate.
- At the conclusion of the reading period the **second tutor** must certify that the tutor does not know of anything that would disentitle the reader to a practising certificate without readers' conditions.

Notes applicable for applications to join the statutory list of tutors

- Barrister applying to be included on the statutory list of tutors consent to their name being included on the list of barristers kept by the Bar Council, and made available via the Bar Association's website, for the purposes of section 50(1)(b)(i) of the *Legal Profession Uniform Law* (NSW) (*Uniform Law*).
- Inclusion on the list does not involve an offer or commitment to accept a reader.

- Please refer to the Bar Council's tutor policy regarding eligibility to be included on the statutory list of tutors.